



Faculty of Arts and Social Sciences  
English

## Course Reading

### English for professional purposes: Oral communication

Valid from 09/02/2024

**Course Code:** ENGPS1

**Course Title:** English for professional purposes: Oral communication

**Credits:** 7.5

**Degree Level:** Undergraduate level

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All necessary course readings are provided by the teacher during the course.

#### Reference material

Anderson, K., Maclean, J., & Lynch, T. (2004). *Study speaking* (2 ed.). Cambridge University Press.

Collins, S.. *Fluent everyday English*. Montserrat Publishing.

Guffey, M. E., & Loewy, D. (2022). *Essentials of Business Communication* (12 ed.). Cengage Learning.

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Approved by the Faculty Board of Arts and Social Sciences 06/11/2024