



Faculty of Arts and Social Sciences
Social Work

Syllabus

Course Approval

The syllabus was approved by the Faculty Board of Arts and Social Sciences on 12 March 2014, and is valid from the Autumn semester of 2014 at Karlstad University.

Course Code: SMAL07

Social Work Management, 7.5 ECTS Credits

(Ledning och administration i socialt arbete, 7.5 Swedish credit points)

Degree Level: Master

Progressive Specialisation: A1N (Second cycle, has only first-cycle course/s as entry requirements)

Language of Instruction

Swedish

Prerequisites

Upper secondary school level Swedish 3 or B, or Swedish as a second language 3 or B and English 6 or B, or equivalent, plus either

- social work programme 150 ECTS course credits (SGGEN),
- professional degree in social work/social care, or
- Bachelor's degree in social work/social care

Major Field of Study

SAA (Social Work)

Learning Outcomes

Upon completion of the course, students should be able to:

- give an account of theories on leadership and discuss different leadership styles and their application in human care organisations,
- demonstrate deepened knowledge of central theories and methods in social work regarding work teams and leadership,
- demonstrate deepened knowledge of economy and administration in public agencies,
- demonstrate understanding of and ability to handle personnel related economic issues in a management position,
- demonstrate basic knowledge of the employee rights act, the collective employment act, the public employment act and the EU Law,
- identify employment problems of a legal nature, assess the need for steps to be taken and solve simple employment issues,
- explain employment law from the perspectives of both the employer and the employee,
- analyse leadership in different organisation cultures and from a power and gender perspective,
- demonstrate ability to adopt a professional and ethical approach.

Instruction is in the form of lectures, group exercises, seminars and laboratory sessions. perspective

Content and Form of Instruction

The course comprises lectures on leadership and leadership styles. In group exercises and laboratory sessions students develop their leadership skills, identify their different organisation cultures and learn understand the connection between leadership and organisation cultures and profession-related ethical issues in their leadership role. Students acquire deepened insight into public economics with an emphasis on personnel economy by studying public economics documents and participating in seminars on economic audits. The legislation pertaining to the relation between employer and employee, the importance of collective agreements, public employment act and the impact of EU law on Swedish employment law are covered in lectures.

Instruction is in the form of lectures, group exercises, seminars and laboratory sessions.

Reading List

See separate document.

Examination

Assessment is based on a written exam, individual take-home exam and two group assignments presented and discussed in mandatory seminars.

Grades

One of the grades Distinction (VG), Pass (G), or Fail (U) is awarded in the examination of the course.

Quality Assurance

Follow-up relating to learning conditions and goal-fulfilment takes place both during and upon completion of the course in order to ensure continuous improvement. Course assessment is based on student views and experiences as reported in written course evaluations and/or group discussions. Students will be informed of the result of the evaluation and of the measures to be taken.

Course Certificate

A course certificate will be provided upon request.

Additional Information

Students who enrolled before 1 July 2007 will complete their studies in accordance with the requirements of the earlier admission. Upon completion students may request degree and course certificates to be issued under the current ordinance if they meet its requirements.

The local regulations for studies at the Bachelor's and Master's levels at Karlstad University stipulate the obligations and rights of students and staff.

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