



Faculty of Arts and Social Sciences  
Business Administration

## Syllabus

### Course Approval

The syllabus was approved by the Faculty Board of Arts and Social Sciences on 12 March 2013, and is valid from the Autumn semester of 2013 at Karlstad University.

**Course Code:** FEGC10

**Business Administration: Bachelor's Thesis, 15.0 ECTS Credits**  
**(Företagsekonomi - kandidatuppsats, 15.0 Swedish credit points)**

**Degree Level:** Bachelor

**Progressive Specialisation:** G2E (First cycle, has at least 60 credits in first-cycle course/s as entry requirements, contains degree proj. for B.A./B.Sc.)

### Language of Instruction

The language of instruction is Swedish.

### Prerequisites

Business Administration 60 ECTS credits. At least 30 of these 60 ECTS cr. must be earned in basic level courses that have other basic level courses as prerequisites.

### Major Field of Study

FÖA (Business Administration)

### Learning Outcomes

Upon completion of the course, students should be able to:

- independently identify and examine a problem in the field of business administration,
- relate problems in the field of business administration to research methods
- search for, critically evaluate and use relevant theory for the chosen problem area,
- describe and analyse empirical data,
- present their research process and results clearly and concisely in oral and written form,
- critically review the work presented by other students.

### Content and Form of Instruction

The course comprises two sections: Research Methods and Thesis Writing. In Research Methods, lectures focus on the different aspects of the writing process and on the features of qualitative and quantitative data analysis. This section is concluded with a hand-in assignment.

The degree project entails planning and completing relevant investigations in a business administration area,

analysing the data and presenting conclusions. The resulting written thesis should be the product of a collaboration between two students. Students are expected to participate in seminars and supervision sessions and to defend their thesis at a final seminar. They are also required to critically review and discuss other students' work.

Supervision is only offered to students while the course is in progress. Students who fail to complete the project satisfactorily during this time may re-register at the next course opportunity. They will then be offered additional supervision to the extent made possible by available resources.

#### Reading List

See separate document.

#### Examination

Assessment is based on the submitted thesis and active seminar performance. The number of examination opportunities is limited to five.

#### Grades

One of the grades Distinction (VG), Pass (G), or Fail (U) is awarded in the examination of the course.

#### Quality Assurance

Follow-up relating to learning conditions and goal-fulfilment takes place both during and upon completion of the course in order to ensure continuous improvement. Course assessment is based on student views and experiences as reported in written course evaluations and/or group discussions. Students will be informed of the result of the evaluation and of the measures to be taken.

#### Course Certificate

A course certificate will be provided upon request.

#### Additional Information

Students who enrolled before 1 July 2007 will complete their studies in accordance with the requirements of the earlier admission. Upon completion students may request degree and course certificates to be issued under the current ordinance if they meet its requirements.

The local regulations for studies at the Bachelor's and Master's levels at Karlstad University stipulate the obligations and rights of students and staff.

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